



YSGOL GYMRAEG YSTALYFERA-BRO DUR Traffic Management Policy

Designated Child Protection Officer Ystalyfera:	Mrs Delyth Spurway
Designated Child Protection Officer Bro Dur:	Miss Sioned Jones
Deputy Designated Child Protection Officers Ystalyfera:	Mrs Rhiannon Hammond/ Mrs Angharad Lloyd
Deputy Designated Child Protection Officer Bro Dur:	Miss Kath Jones
Designated Child Protection Governor:	Mrs Carys Jones

Adopted by Governing Body 2018

Signed (Chair of Governors):  January 2018

Reviewed by Governing Body:

Signed (Chair of Governors):  January 2019

Signed (Chair of Governors):  January 2020

Signed (Chair of Governors):  January 2021

Signed (Chair of Governors): January 2022

TRAFFIC MANAGEMENT ARRANGEMENTS AT Ysgol Gymraeg Ystalyfera Bro Dur

Vehicles on Site

All vehicle drivers authorized to enter the site must be informed of the need to exercise extreme caution during access and egress. The school operates a one-way policy with access from St David's road and exit from Pen y Darren road

Parents

When dropping off or picking up their children, parents are advised to park outside the school. Where at all possible, parents should walk their children to and from school and also collected from the main entrance.

Parents' vehicles are not allowed within the school gates, except for out of hours functions which occur at least one hour after normal school hours.

Whatever the circumstances, parents are advised to exercise caution at all times.

Staff

Staff must park in the allocated areas and should take care not to obstruct any access routes. Staff must exercise caution at all times particularly with regard to pupils' safety.

Buses, Mini Buses and Taxis

Drivers of all such vehicles are required to use the bus bay at the front of the school.

The pupils using buses, mini buses and taxis must enter and leave school by the designated entrance. They must not wait at or near the entrance but should always be within the school grounds.

Delivery Vehicles

Deliveries must be arranged so as not to coincide with the start/end of the day or break and lunchtimes.

Visitors/Contractors Vehicles

Visitors/contractors must arrange to visit the site by appointment and must not arrive or depart at the start/end of the day or break/lunchtimes.

Where significant works are proposed, the vehicle access and working arrangements must be discussed and agreed at the feasibility stage between Headteacher and Contractor.

Where possible, arrangements must be made to dedicate one particular vehicle entrance for construction traffic only. If this is not possible then the time the construction vehicles enter site needs to be agreed with the head teacher and closely supervised by a premises manager.

The amended site access arrangements need to be recorded and communicated to all site users.

Emergency Access

If a vehicle has to be driven through the playground it should be done when the playground is free from pupils. If this is not possible due to exceptional circumstances, then vehicles should be driven slowly through the playground whilst sounding the horn and activating their hazard warning lights to alert all in the area. A nominated person should clear the vehicles route in advance.

Cycles

Cyclists must dismount before entering the school premises and park the cycle in the agreed place.

Parking

A regular review of parking arrangements is undertaken to consider if:-

- The parking spaces are in appropriate places
- The position of the spaces hinders access to/egress from the building.
- Vehicles have to cross pedestrian routes to access them.
- The route allows suitable access for emergency vehicles.
- The parking area is in a suitable condition.
- Arrangements are in place for visitor parking.
- Arrangements are in place for disabled parking.

Pupils

Pupils are made aware that parking areas are out of bounds to pupils. Pupils must not be asked to collect or carry things from staff vehicles unless a member of staff accompanies them. Pupils must not be allowed to open/close the school gates to allow vehicles access/egress.

Footways

Pedestrian footways must be maintained in good condition. They must be free from obstruction, overhanging vegetation and moss. Footways which are in poor condition may result in tripping accidents or pedestrians may be put at risk by walking on the road to avoid them.

Staff supervision

Staff supervise pupils' arrivals and departures at all times of the school day. A staff bulletin nominating designated supervision area and specifying role of supervision point is distributed to each staff member at start of the academic year. This Rota is monitored on a monthly basis by a member of SLT and should be reviewed each term, specifically in case of long term staff absence or staffing change.

Access to and from school

The school suffers from severe vehicle congestion problems close to and surrounding the premises. Parents who drop off and pick up their children by car cause much of the congestion.

The school liaises with the Local Authority regarding remedial measures (speed limits, road marking, traffic calming etc.).

The school liaises with the local Police/Parking Attendants regarding enforcement. The school notifies parents of the dangers and problems associated with congestion at school entrances.

The school also liaises with operators who pick up/drop off pupils transported by bus/taxi.

A record of traffic incidents that occur off site in the vicinity of the school is maintained.

Useful contacts

Traffic management advice.

Corporate Health and Safety Section 01639 861901

On site premises development. Capital Programme and Premises

Development Section 01639 763619


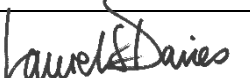
Remedial highway measures in the school vicinity.

Traffic Section 01639 686486

Road Safety Education, Safe routes to school, child pedestrian training, school crossing patrol, integrated transport, cycle proficiency, school travel plans.

Road Safety 01639 686579

Design of signs, road markings, footways, safe routes to schools, fencing, crossing facilities etc Design Section 01639 686457

	Name	Signature	Date
Chair of Governors	Mr Alun Llewelyn		January 2021
Head Teacher	Mrs Laurel Davies		January 2021

Review Date

January	2022
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