



YSGOL GYMRAEG YSTALYFERA-BRO DUR

E-safety policy

Designated Child Protection Officer Ystalyfera:	Mrs Delyth Spurway
Designated Child Protection Officer Bro Dur:	Miss Sioned Jones
Deputy Designated Child Protection Officers Ystalyfera:	Mrs Rhiannon Hammond/ Mrs Angharad Lloyd
Deputy Designated Child Protection Officer Bro Dur:	Miss Kath Jones
Designated Child Protection Governor:	Mrs Carys Jones

Adopted by Governing Body 2018

Signed (Chair of Governors):  January 2018

Reviewed by Governing Body:

Signed (Chair of Governors):  January 2019

Signed (Chair of Governors):  January 2020

Signed (Chair of Governors):  January 2021

Signed (Chair of Governors): January 2022

Ysgol Gymraeg Ystalyfera Bro Dur E-safety Policy for Staff and Pupils

This policy is used in conjunction with other school policies – policy, anti-bullying behaviour policy, mobile phones use policy and the policy of safeguarding children.

Rationale

More children and young people than ever are using new technology to communicate, socialise, play and learn. Technology such as the Internet, e-mail, mobile phones and game consoles are now part of our society and part of everyday life.

There are several advantages for such technologies, and they have changed and shaped the way we work, live and communicate with others. However, as the age of the children who start using these decreases, there is recognition of the need to educate and raise awareness among pupils and staff of the dangers as well as the benefits of these new technologies.

The consequences of unsafe behaviour online or through the use of new technologies are significant to staff and pupils alike,

What is e-safety?

At Ysgol Gymraeg Ystalyfera Bro Dur, we offer a wide range of computer facilities including Internet access for staff and pupils. The e-safety guidelines is a step towards your defence you.

As an individual, you are responsible for your use of the school's computer systems.

RISKS:-

There are a number of key risks associated with the use of new technologies, including:

- physical danger
- sexual abuse or grooming
- viewing incitement websites
- bullying
- illegal behaviour
- exposure to inappropriate content
- obsessive Use of ICT
- copyright
- publication of inappropriate content

- online gambling
- identity theft
- publication of personal information
- Corruption or misuse of data

In order to protect you from the dangers listed above, you are expected to follow the following e-safety guidelines.

Ysgol Gymraeg Ystalyfera Bro Dur E-safety guidelines:

1. Don't let anyone else use your account or password.
2. Write messages e.g. e-mails carefully and politely.
3. Use websites that are appropriate for your education/work only.
4. Don't respond to any nasty/threatening messages threatening/whether through your mobile phone, email or social network. Keep the evidence and to show it to a responsible adult.
5. Don't share personal information on social networks, by e-mail or text message e.g. address, phone number. Use a different name for your profile. Keep your profile private.
6. Don't arrange to meet anyone you have met online. It is possible that this person is not how you expect him/her to be, lying online is easy. If anyone asks to meet you, tell a responsible adult.
7. Think carefully before posting any pictures on the Web e.g. Facebook, Twitter, Snapchat etc. Once you have posted online you are losing control of the picture and it will not be possible to control who sees it!
8. If you see anything online or through your mobile phone that concerns you, tell/show it to a responsible adult.

Remember:

- The school can monitor the use of the school's computer systems
- You can lose the privilege of access to the network and the Internet, if you choose to break the rules

SOCIAL NETWORKS

The school does not have any control over social networks such as Facebook, Twitter etc. If a problem arises whilst using these forums, it will need to be discussed with an adult you trust and the problem will be dealt with by connecting directly with Facebook/Twitter etc. or the police.

Code Of Conduct – Social Networking Sites

Core principles for Staff and Pupils at Ysgol Gymraeg Ystalyfera Bro Dur

- There is a responsibility on everyone at Ysgol Gymraeg Ystalyfera Bro Dur to maintain the reputation of the school and ensure that they treat pupils and staff in a professional, courteous and respectful manner.
- Safeguarding children is a key responsibility for all staff and all staff must behave responsibly when using social networks. No member of staff should communicate directly with a pupil through social networks.
- It is not permitted to use the school's computer facilities in order to access social networks.
- Our aim is to protect the staff and pupils at Ysgol Gymraeg Ystalyfera Bro Dur.

It is not permitted to:-

- Use of name, logo, motto, uniform or a picture of the school building without the permission of the Headmaster
- Use pictures or communication connected with unlawful conduct or pictures/communication that could damage the reputation of the school including defamatory comments
- Disclose confidential information; or disclosure of information/pictures which could compromise the safety of the school
- Disclose any pictures of children, staff, Governors or anyone associated with the school when taking part in school activities, without permission
- Make threatening, abusive Comments, rude or disrespectful towards school or anyone associated with the school

The possible penalties:-

- Full inquiry following a breach of the code of conduct. An investigation may result in disciplinary action including a period of expulsion or permanent exclusion
- Depending on the nature of the action, the e-safety Policy is used in conjunction with other school policies –Anti-bullying policy, Behaviour Policy, Use of Mobile Phones Policy, Safeguarding Policy and staff disciplinary procedures.

The Law:-

The following laws are relevant to educate and promote e-safety.

- The Computer Misuse Act 1990 (including hacking, denial of service attacks, accessing files or software without permission)
- The Communications Act 2003 (section 127) (send message or other material which is extremely offensive or indecent in nature, obscene or threatening, for example through the Internet or mobile phone)
- Sexual offences Act 2003 (including grooming)
- Data Protection Act 1998 (in relation to the treatment of personal information)
- Malicious Communications Act 1998 (including harassment, bullying and cyberstalking)
- Obscene Publications Act 1959 and 1964 (including illegal material on the Internet or transmitted via the Internet, and electronic communications)
- Telecommunications Act 1984 (including illegal material on the Internet or transmitted via the Internet, and electronic communications)

Useful Contacts:-

Gwefannau:

www.thinkuknow.co.uk

www.cybersmart.org

www.bbc.co.uk/webwise

www.stopcyberbullying.org


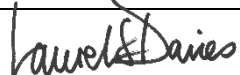
www.anti-bullyingalliance.org.uk

www.kidsmart.org.uk

www.wisekids.org.uk

www.cybermentors.org.uk

www.ceop.gov.uk

	Name	Signature	Date
Chair of Governors	Mr Alun Llewelyn		January 2021
Head Teacher	Mrs Laurel Davies		January 2021

Review Date

January	2022
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